**Program Report**

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| **العام الأكاديمي** | ................/..................... |

**(2025)**

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| **Academic Year** | **........ /.........** |

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|  | Program Title  (according to the graduation transcript for this academic year): |
|  | **Total number of credit hours/points of the program:** |
|  | **Total Number of Courses:** |
|  | **Number of academic years/levels**  (duration required to obtain the qualification): |
|  | **Department (s) (if any) that participated in teaching the program:** |
|  | **Faculty/Institute:** |
|  | **University/Academy:** |
|  | **Program majors/divisions/tracks/specialties in the final year (if any):** |
|  | **Partnerships with other parties and the nature of each**  **(if any):** |
|  | **Name of Program Coordinator:** |
|  | **Date of review and approval of program and courses’ reports by the Quality Assurance Unit:** |
|  | **Council responsible for Program Report Approval**  **(Attach the Decision / Minutes):** |
|  | **Program Report Approval Date:** |

1. **Basic Information**
2. **Data and Statistics**

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| **Program Instructors (on duty for the reporting year)** | | | |
| **Number of Teaching assistants** | | **Number of Staff members** | |
|  | |  | |
| **Part-time**  **(1 or 2 days)** | **Full-time**  **(at least 4 working days)** | **Part-time**  **(1 or 2 days)** | **Full-time**  **(at least 4 working days)** |
|  |  |  |  |
| **Ratio to number of students** | | **Ratio to number of students** | |
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| **Brief comment on the comparison with the numbers and ratios of the previous academic year:**  **.**.................................................................................................................................................................................................................................................................... **.**.................................................................................................................................................................................................................................................................... | | | |

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| **Students** | | | | | | | | | |
| Total number of students enrolled in all levels/years of the program in the reporting academic year: | | | | | | | |  | |
| Number of students enrolled/accepted in the first level of the program in the reporting academic year | | | | | | | |  | |
| Number of students (graduates) who completed the program for the reporting academic year: | | | | | | | |  | |
| **Distribution of program graduates' grades (depending on the total cumulative) \*** | | | | | | | | | |
| **Grade** | **A+** | **A** | **B+** | **B** | **C+** | **C** | **D+** | | **D** |
| **Number of students** |  |  |  |  |  |  |  | |  |
| **Percentage** |  |  |  |  |  |  |  | |  |
| **\* In case that the grade distribution model differs from program bylaws, it should be replaced by the actual distribution as in bylaws** | | | | | | | | | |
| **Brief comment on the procedures and places of field training in which students were trained during the reporting academic year (if any):**  **............................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................** | | | | | | | | | |

1. **Program Quality Assessment**

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| **No.** | **Key Performance Indicator** | **Measurement Methods** | **Measurement Timing** | **Target Level**  **(Last year)** | **Achieved Level**  **(for the current year)** | **New Target Level**  **(for the next year)** |
| **1** |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |

* **Program Key Performance Indicators (if any)**

**Comment on the results of the performance indicators in case of low target achievement:**

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**• Stakeholder evaluation**

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| **Category\*** | **Timing** | **Number of Participants** | **Means of Evaluation** | **Strengths** | **Points that need improvement** |
| **Final Year Students** |  |  |  |  |  |
| **Teaching Staff** |  |  |  |  |  |
| **Fresh Graduates** |  |  |  |  |  |
| **Labor market representatives** (Employers) |  |  |  |  |  |
| **Other**  (to be mentioned) |  |  |  |  |  |

**\* Attach the report of the analysis of the questionnaire or any other means used, and the points evaluated by each category**

**Comment on the overall evaluation of the quality of the program and the proposed recommendations (based on the results of the previous table):**

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1. **Program Enhancement**

**Comment on incomplete corrective/improvement actions from last year's plan (if any)**:

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**Comment on the points that need improvement addressed in the course report plans:**

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**Program action plan for the next academic year (considering the results of program quality assessment and the course reports improvement plans)**

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| **No.** | **Priorities of Development** | **Corrective/ improvement Actions** | **Methods of implementation** | **Responsibility** | **Notes** |
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| **Name & Signature**  **Vice Dean for Education and Student Affairs** |  | **Name & Signature**  **Program Coordinator** |